Complete the sentences with the correct form of the present perfect tense.

1. The post office is not far from here. I __________ there many times before. (BE)
2. You can go home now. You ____________ emails for over three hours. You must be very tired. (WRITE)
3. I ________________ him at least four times but he ________________ the phone. (CALL, NOT ANSWER)
4. Bobby is so dirty because he ________________ outside the whole afternoon. (PLAY)
5. The president ________________ for his speech the whole morning. He still isn't finished. (PREPARE)
6. We ________________ for over an hour now and ________________ at the village yet. (WALK, NOT ARRIVE)
7. She ________________ for a good job for over a month, but now she finally ________________ one. (LOOK, FIND)
8. The phone ________________ for half a minute. Why doesn't someone answer it. (RING)
9. The maid ________________ windows the whole morning. So far, she ________________ the ones on the ground floor. (CLEAN, CLEAN)
10. Is Jack at home? No, He ________________ out. (JUST GO)
11. Dr Jacobs ________________ at this university for almost twenty years, but he ________________ such brilliant students. (TEACH, NEVER HAVE)
12. It ________________ for over an hour. Some students are excited because they ________________ snow before. (SNOW, NEVER SEE)
13. There's no more beer in the fridge. You ________________ all of it. (DRINK)
14. Look at you! You must have gained over 10 pounds because you ________________ too much. (EAT)
15. My sister ________________ to me for three days. (NOT SPEAK)
16. George entered politics over a decade ago and ________________ a major party speaker for over three years. (BE)
1. The post office is not far from here. *I've been* there many times before. *(BE)*
2. You can go home now. You *have been writing* emails for over three hours. You must be very tired. *(WRITE)*
3. I *have called* him at least four times but he *hasn't answered* the phone. *(CALL, NOT ANSWER)*
4. Bobby is so dirty because he *has been playing* outside the whole afternoon. *(PLAY)*
5. The president *has been preparing* for his speech the whole morning. He still isn't finished. *(PREPARE)*
6. We *have been walking* for over an hour now and *haven't arrived* at the village yet. *(WALK, NOT ARRIVE)*
7. She *has been looking* for a good job for over a month, but now she finally *has found* one. *(LOOK, FIND)*
8. The phone *has been ringing* for half a minute. Why doesn't someone answer it? *(RING)*
9. The maid *has been cleaning windows* the whole morning. So far, she *has cleaned* the ones on the ground floor. *(CLEAN, CLEAN)*
10. Is Jack at home? No, He has *just gone out*. *(JUST GO)*
11. Dr Jacobs *has been teaching* at this university for almost twenty years, but he *has never had* such brilliant students. *(TEACH, NEVER HAVE)*
12. It *has been snowing* for over an hour. Some students are excited because they *have never seen* snow before. *(SNOW, NEVER SEE)*
13. There’s no more beer in the fridge. You *have drunken* all of it. *(DRINK)*
14. Look at you! You must have gained over 10 pounds because you *have been eating* too much. *(EAT)*
15. My sister *hasn't spoken* to me for three days. *(NOT SPEAK)*
16. George entered politics over a decade ago and *has been* a major party speaker for over three years. *(BE)*